July 3, 2014

Mr. Bradley Davis
President
West Valley College
14000 Fruitvale Ave
Saratoga, CA 95070

Dear President Davis:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting on June 4-6, 2014, reviewed the Institutional Self Evaluation Report and the Report ofthe External Evaluation Team that visited West Valley College March 17-20, 2014.

The Commission took action to issue Warning and require the College to submit a Follow-Up Report by March 15, 2015. 1 The Report will be followed by a visit ofCommission representatives and should demonstrate that the College has addressed the Recommendations noted below, resolved the deficiencies, and meets Eligibility Requirements and Accreditation Standards.

Warning is issued when the Commission finds that an institution has pursued a course deviating from the Commission's Eligibility Requirements, Accreditation Standards, or Commission Policies to an extent tIto tI

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College Recommendation 1: To satisfy the Eligibility Requirement and meet the standard, the team recommends that the College review its instructional programs with respect to the percentage of online offerings and submit a Substantive Change report to the accrediting body on programs that have equaled or exceeded the 50 percent threshold in online offerings. (ER 21 ; II.A.l.b; IV.A.4)

College Recommendation 2: To meet the standards, the team recommends that the College establish institution-set standards for student performance so that the degree to which they are achieved can be determined and widely discussed. (1.8.2; II.A.l.c; II.A.2.b; II.A.2.h; II.A.5; II.A.6.b)

College Recommendation 4: To meet the standards, the team recommends that the College satisfy the Sustainable Continuous Quality Improvement requirement for Student Learning Outcomes and Program Learning Outcomes and regularly assess and monitor non-credit courses. (II.A; II.A.l.c; II.A.2.a)

College Recommendation 5: To meet the standard, the team recommends that the College evaluate all personnel systematically and at stated intervals. (III.A.l.b)

College Recommendation 6: To meet the standard, the team recommends the District and the College ensure that faculty and others directly responsible for student progress toward achieving stated student learning outcomes have, as a component oftheir evaluation, effectiveness in producing these learning outcomes. (III.A.l.c)

College Recommendation 7: To

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Improvement of Institutional Effectiveness:

Recommendations have been made for West Valley College to improve institutional effectiveness. Recommendations for improvement may be made to highlight areas for continuing or expanding excellent practices. Recommendations for improvement may also be made when an institution is currently in compliance with Standards, but additional levels of effort should be demonstrated in the future. In the Commission's experience, these
recommendations may provide indicators of possible future noncompliance if left unattended by
the institution. The College should plan to fully address all improvement recommendations in
the Midterm Report.

College Recommendation 3: To increase effectiveness, the team recommends that College
closely monitor, fully implement and evaluate the newly developed Budget Resource Allocation
process to determine Cp 1.578 07.ed (team)Tj 0.0288 Tc 2.Tc .121 0 TpTd 5.8vo.n1tea21 0 Td 2 0 Td 0234d (b by The

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The Commission requires that the College give the Institutional SelfEvaluation Report, the External Evaluation Report, and this letter appropriate dissemination to College staff and
to those who were signatories ofthe College Self Evaluation Report. This group should include the campus leadership, the Chancellor, and the Board ofTrustees.

The Commission also requires that the College's Institutional Self Evaluation Report, the External Evaluation Report, and this Commission action letter be made available to students and the public by placing a copy on the College website. Please note that in response to public interest in disclosure, the Commission now requires institutions to post accreditation information on a page no farther than one click from the institution's home page.

On behalfofthe Commission, I wish to express continuing interest in the institution's educational programs and services. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, educational quality, and student success.

Sincerely,

Barbara A. Beno, Ph.D.
President

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Institutions preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review Guidelines for the Preparation ofReports to the Commission. It contains the background, requirements, and format for each type ofreport and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (http://www.accjc.org/college-reports-accjc).

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