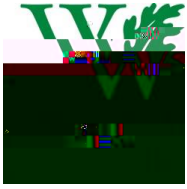


**Student Learning and Program Effectiveness Committee**  
**Unapproved Minutes**  
**Tuesday, October 6, 2015**  
**2:30 PM 4:00 PM**  
**Fox 211**



<b>Members</b>		<b>Present</b>	<b>Absent</b>
Mel Vaughn	Chair	X	
VACANT	Academic Senate Representative		
Stephanie Kashima	Dean of Instruction & Student Success	X	
Elizabeth Maciel	Administrative Services		



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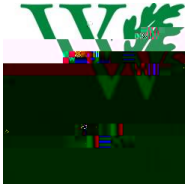


**V. Information and Announcements**

**A. Calendar**

Mel went over a rough draft of the calendar and stated that he would update the master list. He showed us our new page on the WVC website. Stephanie suggested we keep a link to the old site too. Mel went over the rubric and discussed what info was still missing. A discussion of who is responsible for Instructional Technology ensued. Mel suggested emailing ahead of time to various contacts for Program Review to ascertain who is responsible for programs. We still have 6 non-instructional, 3 instructional and 2 administrative program reviews that have not been submitted.

PR theme report will need to be done



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BRAC has not met, but Mel will try to attend meetings.

5. Discovery Call for a Program Review and SLO/A reporting tool.

Mel and Stephanie were impressed with ELumen's "Discovery call". The gentlemen who represented ELumen was employed as an IT employee at a community college where IT was responsible for providing support for Program Review. He therefore joined ELumen because he wanted to be involved in providing the best format for reporting SLOS and Program Review. It was mentioned that ELumen was the top rated software provider for Program Review. We could seamlessly link SLOs, Program Review and budgets using this system.

There will be demonstrations of the software on:

Oct. 16 Track Dat 2 pm -3:30pm IS building

Oct 23, ELumen 2 pm -4pm IS building

Mel wanted as many of us to attend as possible. LeAnn asked if there was a plan to integrate old information from Program Review. Stephanie thought importing from excel would be possible.

C. Anything else?

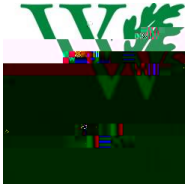
None

**VI. Unfinished Business**

A. Program Review

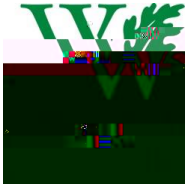
Mel had talked to Michelle Francis about using Professional Development Day to introduce faculty to various Program Review changes. Mel had asked the committee to come up with workshop ideas. It was suggested that benchmarking, integrated planning overview and "how to read the data" would be good workshops. Jen suggested we provide scenarios to engage faculty. Stephanie suggested we look at the six success factors that Kuni shared with us at our last meeting and introduce ideas of how to integrate them into curriculum and programs. Jen mentioned that the k-12 system had already implemented these strategies and had some successful ideas that we could borrow. SLAPC would most likely present these workshops for the spring 2016 Professional Development day.

LeAnn suggested that BRAC should tell people that they had been funded with discretionary funds because of their Program Review". Mel was going to bring this up in the BRAC committee and provide them with a template for a letter.



**Student Learning and Program Effectiveness Committee**





## Student Learning and Program

