V. Information and Announcements (10 minutes)

A. Calendar

September 30, 2017	Due date for Spring 2017 SLO Assessments
TBD	elumen Training for SLO Dept. coordinators.
TBD -	elumen Training for Faculty inputting SLO results.
~~February 9, 2018~~	~~5th Annual SLO Symposium~~ No one attended
February 16, 2018	Due date for Program Review Reader Feedback
February 25, 2018	Due date for Fall 2017 SLO Assessments

B. Academic Senate report – no update
C. SLO Assessments Report – see Section VI details
D. Program Review Report - see Section VI details
E. Integrated Planning Committee Report
F. BRAC Report – no updates.
G. Other: no updates

VI. Old Business

VII. New Business

A. Program Review Progress Report
   1. Betsy wanted to ensure reviewers are able to log on and access the Progress reports in elumen.
   2. Suggestions were given how some reviews are being done. This includes printing out hard copies, use 2 monitors to view rubrics form and actual report simultaneously. Or can convert pdf to Microsoft Word to copy/paste information into rubrics form.
   3. Deadline for Reviews is Feb. 20th.
   4. It was recommended that at this late date, it would be too time consuming to send back for 'missing' information. Readers can note in their review of "missed opportunities" if any boxes are left blank.
   5. Betsy noted that progress reports do not affect Accreditation. Only Full Program Review reports are needed.
   6. Discuss late/non-submitters of Progress Report. Mel and Betsy will reach out to those who are missing progress reports.
   7. Reviewed Instructions to Readers to copy on a separate document that will be submitted to SLAPEC with the overall comments. Document includes 4-5 categories including "Closing Achievement Gap".
   8. A reminder was given that if changes/edits are made, the report will need to republish in elumen (Betsy), then can download again into document library (Karen).

9. Outgoing Email template will be provided again when sending out reviews back to depts. Betsy will update the template and send to committee members.
10. With new dept mergers, how does it affects Program Reviews or SLO/PLO's? Combining depts. in single reports is currently being done now.
11. Mel and Betsy will post rubrics to ELumen. Will post into a "SLAPEC only" folder.

B. SLO Submission and Report Discussion
1. Betsy discussed challenges with elumen – still waiting on 'fixes'. Some communication issues between IS and elumen is also causing delays. Until 'section date' is fixed, can Ɛ ƒ ƀ ő ɤ N P e Ɍ 'es Ξ