



Student Learning and Program Effectiveness Committee

Meeting Minutes

Tuesday, October 1, 2019

2:30 PM – 4:00 PM

Office of Instruction Conference Room, Library (Old Tutor Center)



Members	Department	Present
Betsy Sandford	Chair / Library	
Alyson Butcher	Chair/ Mathematics	
Patricia Louderback	Heath & Human Development Division	
Silvia Castellini Patel	Language Arts Divisions	
Laura Plunkett	Science and Math Division	

Victor Castillo	Professional Studies, School of	
Elizabeth Maciel	Administrative Services	
VACANT	Student Services Counseling	
VACANT	Student Services- General	
VACANT	Student Representative	
Chris Dyer	Office of Instruction (ex officio)	
Karen Okamoto	Admin Support	•

Visitors	Department/Title
Kate Disney	New WVMFT President

- I. Call to Order
Meeting was called to order at 2:55 pm
- II. Order of the Agenda No changes
- III. Approval of Meeting Minutes (5 minutes)
9/17/19 minutes were approved with no changes
- IV. *Oral Communication from the Public (3 Minutes/Person)
Note: This portion of the meeting is reserved for persons desiring to address the Senate on any matter not on the agenda.
 - A. Kate Disney, new WVMFT President, introduced herself to the committee. She noted she will be at both Mission and WVC different days. You can contact her by email. She will have an office in the Arts Lab portable.
- V. Information and Announcements (10 minutes)

A. Calendar

Date	Item
September 30, 2019	Due date for Spring 2019 SLO Assessments
Sept 30, 2019 (tentative)	Program Review Launch
October 2019	Program Review Training (two dates TBD)

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Date	Item
December 3, 2019	SLAPEC Meeting Discuss PR themes
February4, 2020	SLAPEC Meeting Discuss PR theme report dra

V. New Business

- A. Reviewed Program Review Access/rights in Elumen was discussed to clarify Dept. Chair access.
- B. Reviewed final draft of the Full Program Review document. Minor changes were suggested.
- C. Also reviewed draft of Full Program Review for Instructional / Administrative Self Study. It was preferred to combine the

