

REAL ESTATE PROPERTY MANAGEMENT COURSE
 Online - West Valley College Section 32752 – Spring 2022 (3 – May 27)



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Outcome: Demonstrate the ability to analyze different types of property in order to make informed judgments for their own or client accounts
Assessment Homework assignments & Examination.

Grading

I do not grade on a curve. I use variable grade segments, where 90% is an A, 80 to 89% is a B, 70 to 79% is a C, 65 to 69% is a D. Since I expect our class will afford opportunity to earn about 700 grade points, the distribution should be
A = 630 to 700 points. B= 560 to 629= 490 to 559. D= 455 to 489. F= Less than 454.

Assignment Points

x Discussion questions	45 points
x Quizzes	130 points
x Puzzles	75 points
x Midterm exam	150 points
x Final exam	<u>200 points</u>
Total: 700 points	

Mid-term and Final Exams

Our exams will consist of multiple-choice questions. The questions will focus on fundamental property management concepts and real estate terminology. Since our class is a student learning based, the exams are timed open book assessments.

A closed book final exam, if needed, may be made by arrangement with the instructor prior to the course midpoint. Any such closed book exam will be scheduled to occur at West Valley College during the final exam's week.

The exams will cover lecture material, textbook readings, class discussions, and homework assignments. The exams include textbook topics not discussed in class. The final exam

Pass/No Pass Grading Option

You may take this course on a pass/no pass grading option basis rather than a letter grade. You must submit the school application for pass/no pass and advise me of your submission. See the semester calendar for submission deadlines. Typically, this is 2 days of accelerated terms. Forms are available on the schools' portal web site and within Mike's File Cabinet within our course supplements.

Textbook

Property Management 7th Edition, By Walt Huber Arlette Lyons & William Pivada Educational Textbook Company, Inc. Covina California. The publisher makes [an electronic rental available from RedShelf.com](#) in addition to an unbound printed version from [West Valley College Bookstore](#). Students ordering printed textbooks should do so at least two weeks before the semester start. Furthermore, students checking Amazon are advised to verify the price, which should be about \$70 for a loose leaf and \$85 for a bound version, before taxes and shipping fees from Walt Huber.

Student Participation & Responsibilities

An initial student roll (Census Roll) will be taken at the end of the Introduction module's learning period using the Canvas Learning Management System. Students not completing the first module's assignments by the census roll due date or not advising the instructor they wish to remain in the class, may be dropped. After the first module, student homework submissions provide the basis for attendance.

It is the student's responsibility

Assignments

Active participation in discussion board assignments is mandatory. Lesson modules include assignments such as discussion questions (RE concepts and case studies), quizzes, and puzzles. Discussion questions require you to answer questions or address case studies in the narrative. You will write your postings to a discussion forum. In addition to your initial posting, the case study-based discussion assignments afford you opportunity to earn additional points with constructive comments to fellow student postings. Only a few of our discussion assignments are case studies.

Our discussion board is a no flame zone. Respectful disagreements and supportive discussions that lead to deeper understanding are required for successful class participation. Always provide a basis for your position.

I will answer your questions and ask follow-up questions promptly. While I read everything, I reply to select postings in our discussion forum. Thought provoking, meaningful posts are the most likely to gain attention. atttte dusbankch(t)-2 (e)-1 (s) <</scussly

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Cite your sources

Always document your sources such as the textbook, an internet source or other creditable source.

Accommodations for a Disability

West Valley College strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability (including permanent disabilities or chronic or temporary medical conditions), please ~~let~~ know immediately so that we can privately discuss options. You are also welcome to register with the Disability and Educational Support Program to establish reasonable accommodations. After registration, DESP will notify of your approved accommodations.

Disability and Educational Support (DESP) Contact Information

The DESP office is located in the LS building. Their phone number is (408) 741-2741 (voice) or (408) 741-2658 (TTY). Information about their services can be found at westvalley.edu/desp

Mike's Class Schedule

West Valley College Schedule

